

**Post Title: Consultant: Review of the “Domestication of the NEPAD/APRM Process in Kenya”**

**Post Level: SSA**

**Post Number: N/A**

**Duty Station: Nairobi, Kenya**

**Bureau/Office: UNDP Kenya, Governance Unit**

**Focal Point: Janneke Kukler – van der Graaff, Programme Officer, Governance and Human Rights**

**Advertised on: 27 July 2009**

**Application Deadline : 3rd August 2009**

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## **Background**

The “Domestication of the NEPAD/APRM Process in Kenya” project is formulated and targeted within the context of the United Nations Development Assistance Framework (UNDAF) Outcome on “*Good Governance, Human Rights and Gender Equality accelerated and realized*”. The Expected Country Programme Action Plan (CPAP) Outcome for this project is the realization of ‘*More efficient, effective and equitable public service delivery by institutions and systems of democratic governance and the enhancement of the rule of law*’.

The overall objective of the project is to support country level processes that will lead to the domestication of the NEPAD/APRM in Kenya and increase the participation of all key stakeholders, Kenyan citizens in particular in the process.

The African Peer Review Mechanism (APRM) is an instrument voluntarily acceded to by Member States of the African Union as an African self-monitoring mechanism. Its mandate is to ensure that the policies and practices of participating states conform to the agreed political, economic and corporate governance values, codes and standards contained in the Declaration on Democracy, Political, Economic and Corporate Governance approved by the AU summit in Durban, South Africa on July 8<sup>th</sup> 2002. It requires African states to subject themselves to self-assessment by their own citizens, followed by external review through a panel of distinguished African leaders.

Kenya acceded to the African Peer Review Mechanism (APRM) in March 2003 and engaged in a long and vigorous national consultative and review process. This process was finalized in 2005 and culminated in the development of a comprehensive APRM Country Review Report and a National Programme of Action (NPOA). The NPOA addresses the major governance challenges identified during the African Peer Review Process. Its implementation lies with specific government institutions, departments, non-governmental actors, including the private sector.

The NEPAD/APRM Secretariat in Kenya is mandated to monitor the implementation of the NpOA and report back on progress made to the AU panel of eminent personalities on a yearly basis. Since the tabling of the APR Report in 2006, Kenya has reported on the progress made towards the implementation of the NpOA twice.

Following the Peer Review of 2005, Kenya developed the “Sustaining the Dialogue” programme, which looks specifically at sustaining the dialogue created with citizens throughout the APR process. It aims to ensure that Kenyans have a structured platform from which to monitor, evaluate and influence public policy, reforms and programmes on a regular and continuous basis.

UNDP, together with development partners, has been supporting the APRM programme in Kenya since 2004. This project is being reviewed in 2009.

### **Job Summary**

In light of the above, UNDP is recruiting two consultants to review the project and recommend the most suitable way forward for the sustainability of the project. A national and an international consultant will be recruited and work as a team to ensure deliverables are met. This vacancy announcement is for the recruitment of a National consultant only.

The overall objective of this review is to assess the extent to which the projects' objectives and outputs have been realized, identify strengths and weaknesses in implementation, and provide recommendations for future successful implementation of the project.

Participation of stakeholders in the review should be maintained at all the times, reflecting opinions, expectations and vision about the contribution of the project towards the achievement of its objectives.

### **Specific Objectives**

More specifically, the consultants will review the following:

#### **1. Effectiveness**

- To what extent have the project's objectives been realized?
- To what extent has the project been implemented as envisaged by the project document in terms of planned activities and management? If not, why not?
- Were the project activities adequate to realize the objectives?
- What has the project achieved? Where it failed to meet the outputs identified in the project document, why is this and what needs to be undertaken?
- Have any significant developments taken place since the project started, if so, explain how they affected the project goal and activities and evaluate the impact on the project?
- Assess the level of public involvement in the project and comment as to whether public involvement has been appropriate to the goals of the project.
- How has the project engaged with civil society (CSO's, PSO's and citizens) and has their engagement been systematic. Will the engagement be sustainable?

#### **2. Relevance**

- Assess the realization of the project's outputs and outcomes. The efficiency and effectiveness of these actions given the available funding will be considered
- Were the objectives of the project in line with defined needs and priorities as described in the “Sustaining the Dialogue” programme.
- Should another project strategy have been preferred rather than the one implemented to better reflect those needs and priorities? Why?

#### **3. Sustainability**

- To what extent has the project established processes and systems that are likely to support the continued implementation of the project?
- Are the involved parties willing and able to continue the project activities on their own?
- Are the project outcomes likely to be sustainable? If not, why not? Which remedial actions would have been good to take and should still be taken?

- What role can the APRM play in Kenya's governance arena today and how can this be achieved? What are the key challenges the APRM programme faces in Kenya today?

#### **4. Project design and performance assessment/Efficiency**

- Was the project design appropriate? If not, why not?
- To what extent did the project include gender at its inception and how did this translate into practice?
- Was the project, including its finances, human resources, monitoring, and oversight and support managed efficiently?
- What was the role played by the implementing partner in leveraging resources, internal or external, and expanding partnerships with other actors to support and expand this project?
- Describe and assess efforts of UNDP in support of the implementing agency
- Assess the appropriateness of current formal and informal communication channels between national stakeholders, implementing and executing agencies, including recommendations for improvement
- Review the roles and responsibilities of the various agencies and institutions and the level of coordination between relevant players. In particular, the capacity and performance of the implementing partner.
- Assess the level to which the Logical Framework Approach (LFA) and performance indicators as developed at the inception phase have been used as project management tools; and review the implementation of the projects monitoring and evaluation plans.
- Assess the strength of the log-frame process as a whole. Make recommendations as to how to improve future performance for similar projects in terms of effectiveness and efficiency in achieving impact.

#### **5. Impact**

- To what extent has/have the realization of the project objective(s) had an impact on the specific problem the project aimed to address and on the targeted beneficiaries?
- To what extent has the project caused and is likely to cause changes and effects, positive and negative, foreseen and unforeseen, on the country?
- Assess the capacity of the NEPAD Kenya Secretariat to sustain the APRM programme. Please highlight key issues and capacity support required, if any, for sustainability.
- Is the project likely to have a catalytic effect? How? Why? Please provide examples
- Have the needs of project beneficiaries been met by the project? If not, why not?
- Assess the likelihood of continuation of project outcomes after completion of donor funding; and describe the key factors that will require attention in order to improve prospects for sustainability of project outcomes.
- Describe the main lessons that have emerged in terms of: efforts to secure sustainability; knowledge transfer; and the role of M&E in project implementation. In describing all lessons learned, an explicit distinction needs to be made between those lessons applicable only to this project, and lessons that may be of value more broadly.

#### **TIME FRAME FOR THE REVIEW**

The review will be conducted over a period 25 calendar days during which the following will be undertaken:

##### **1. Preparatory stage: (4 days)**

- Preliminary desk study review of relevant documentation provided by the NEPAD Kenya Secretariat and UNDP. The review will be based on findings identified from review of relevant documents including the project document, quarterly reports, the annual project report and any other relevant material.
- Submission of a Brief Inception Report - The Inception Report will outline the work plan

##### **2. Meetings with various parties: (12 days)**

The mission will meet with the NEPAD Secretariat and UNDP and undertake field visits to interview the stakeholders including the citizens, government officials (both at the national and regional levels), private sector, civil society and faith groups.

**3. Preparation of Draft Review Report: (5 days)**

Submission of first draft report and circulation for comments, and feedback from NEPAD Kenya and UNDP. The draft final report shall be submitted for review to UNDP and NEPAD Kenya. The findings of the review will be presented and discussed in a general review meeting attended by the project partners.

**4. Preparation of Final Review Report: (4 days)**

Preparation of final review report (max 50 pages) that addresses in detail the specific objectives of the review as detailed in para. IV above.

*(Nb: The timing proposed for each stage will be discussed with the consultants and may be subject to change)*

**REQUIREMENTS OF THE REVIEW TEAM**

The team will be composed of one (1) International and (1) National Consultant. This announcement is for the recruitment of a National Consultant only.

**Qualifications and Experience**

- The team members should have a Masters in law or social sciences or political science or other relevant field. An advanced degree will be an added advantage.
- Should have at least 5 years' work experience in the area of governance. Knowledge and/or previous work experience on the APRM is an added advantage.
- The consultants should have regional/international experience in governance programmes and reforms
- The consultants should have demonstrated ability to assess complex situations in order to succinctly and clearly distil critical issues and draw forward looking conclusions;
- The consultants should have wide experience in the review of technical assistance projects, with UNDP or other United Nations agencies and/or bilateral/multilateral donors;
- At least one team member will have demonstrated knowledge and experience of the governance programmes and governance reform issues in Kenya
- The consultants will be high level experts expected to be non-partisan and impartial
- Excellent communication skills in English
- Computer literate

**REPORTING AND ADMINISTRATIVE SUPPORT**

The two consultants shall work together as a team towards producing the review report. The consultants will be contracted by UNDP Country Office in consultation with the Ministry of State for Planning, National Development and Vision 2030, through the NEPAD Kenya Secretariat. The NEPAD Secretariat shall arrange for the consultants, all necessary interview visits and meetings and shall arrange logistics for the exercise. The consultants will maintain close liaison with UNDP and the NEPAD Secretariat.

The consultant will be expected to provide his / her own laptop.  
Office space will be available to the consultant at the NEPAD Secretariat.  
The consultant will report to the Country Director of UNDP Kenya.

**DURATION OF ASSIGNMENT**

The proposed duration of the consultancy is 25 working days with a starting date of 30th August 2009. The consultants shall present to the NEPAD and UNDP an acceptable draft report on 2<sup>nd</sup> October 2009. The final report shall be completed within one week after presentation of the draft

report, taking into consideration the comments by the Ministry of State for Planning, National Development and Vision 2030, NEPAD, UNDP and other stakeholders.

**FEE**

The consultant will work under a UNDP SSA contract at a fee to be negotiated within UNDP Rules and Regulations.

Local travel relevant to the review will be catered for by UNDP.

**DELIVERABLES**

Two copies of the final report and one electronic copy are required.

- An Inception Report
- Draft Review Report
- Final Review Report

Further details can be obtained from Janneke Kukler – van der Graaff via e-mail: [janneke.kukler-vdgraaff@undp.org](mailto:janneke.kukler-vdgraaff@undp.org)

**Application procedure:**

Kindly send in your applications by Monday 3rd August 2009 to [janneke.kukler-vdgraaff@undp.org](mailto:janneke.kukler-vdgraaff@undp.org), Programme Officer – Governance and Human Rights, Governance Unit, UNDP Kenya.