

SHORT TERM CONSULTANCY
INVITATION FOR PROVISION OF SHORT TERM TECHNICAL CONSULTANCY
SERVICES AT THE NEPAD KENYA SECRETARIAT

Introduction and Background

The APRM is an instrument voluntarily acceded to by Member States of the African Union as a self-monitoring mechanism for good governance. The African Peer Review (APR) process entails periodic reviews of the policies and practices of participating states to ascertain progress being made towards achieving mutually agreed goals and compliance with agreed political, economic and corporate governance values, codes and standards as outlined in the African Union Declaration on Democracy, Political, Economic and Corporate Governance. The review mechanism aims to encourage and build a transformative leadership a process that is inclusive and participatory, constructive national dialogue and the sharing of information and common experiences, in order to reinforce successful and exemplary practices among AU member states.

The evaluation process involves the dual process of a self-assessment by the participating country and an external Independent evaluation led by the APR panel of Eminent Persons, which culminates in a peer review by participating Heads of State and Government. Kenya is one of the pioneer countries to accede to the APRM and was peer reviewed at the first APR Forum of June 2006, while the APRM 2nd Country Review of Kenya was conducted in July 2011. Subsequent to the second review, the Country Review team and the Panel of Eminent Persons have finalized the country Review Report.

In line with the operating procedures of APRM Country Reviews and as a prerequisite for all participating countries, the Secretariat is required to undertake various activities in response to the report in preparation for the country's peer review at the AU summit scheduled for the year 2012.

Objectives of the Assignment

In response to the report, the secretariat will undertake the following key activities:-

1. Subject the report to series of validation meetings with state and non-state actors.
2. Develop and submit to the Review Panel a comprehensive Country Response.
3. Develop and submit to the Review Panel the National Programme of Action.
4. Manage and facilitate Kenya Government participation at a preparatory meeting of the APR Forum of Heads of State.

To assist in undertaking these activities, the Secretariat is seeking to engage the services of expert consultants to carry out the key tasks.

Terms of Reference

The main duties and responsibilities of the consultants will include:-

- i. Reviewing the Draft 2nd Country Report and develop a concise Executive brief.
- ii. Managing and facilitating various high level meetings including the (a) Joint National Governing Council/NEPAD Steering committee Retreat (b) GoK Technical Officers working meetings and (c) Permanent Secretaries retreat for adoption of the Country Review Report.
- iii. Identifying gaps in the 2nd APRM Country Review Report based on reports of stakeholder review meetings held during the Review Mission.
- iv. Developing a comprehensive response to the report. This will include recommendations from various stakeholders who shall be consulted.
- v. Developing a National Programme of Action for implementation of recommended actions in the Review Report.
- vi. Assist the secretariat in drafting various high level correspondence on the report(including speeches and presentations for various forums)

Qualifications and Skills

The Consultant should have at minimum, Post graduate qualification in social sciences, development studies, education, Political Science or any other related field.

In addition, the Consultant should have the following;-

- Expertise and experience in Governance and development issues
- Demonstrate a good understanding of the Kenya Vision 2030, MDGs and the Kenya Constitution, 2010.
- Excellent verbal and written communication skills
- Evidence of having undertaken similar assignments in the recent past.
- Experience in matrix organizations and understanding of the working of a secretariat is an added advantage

Duration of the Assignment

The consultants will be engaged for 20 working days (i.e. 28th November 2011 – 31st December, 2011) during which time the deliverables as laid down by the secretariat shall be realized. The Consultancy will be effective on the contracting date and will commence on a mutually agreed date.

Application Mode

Qualified candidates should submit their applications with CVs to jobs@nepadkenya.org, indicating their interest to undertake the assignment to : please insert contact email address to reach us on or before 14th November, 2011. Only shortlisted applications or CVs will be evaluated and the selected candidates informed. Qualified female candidates are encouraged to apply.