

JOB DESCRIPTION AND SPECIFICATIONS	PROGRAMME DIRECTOR, AFRICA PEER REVIEW MECHANISM (APRM) & GOVERNANCE (1 POST)
Purpose of Position	The Programme Director, APRM & Governance will be responsible to the Chief Executive Officer for overseeing the implementation of the APRM framework in Kenya and Governance reforms.
Duties and Responsibilities	<p>The Programme Director, APRM & Governance will be responsible for:</p> <ul style="list-style-type: none"> ▪ Coordinating the APRM programme and activities in line with the National Programme of Action; ▪ Facilitating preparation for undertaking National / County reviews; ▪ Supervising the finalization of country reports; • Promoting exchange of experiences and peer learning among counties reviewed through the organization of seminars and workshops; • Developing sustainable strategies for ownership of APRM in the country • Facilitating platforms for engagements, dialogue and co-operations among various stakeholders on the APRM initiative. • Monitoring and evaluating governance policies, trends and practices in the country in line with implementation of the APRM recommendations for the country • Preparing and coordinating dissemination of periodic reports on implementation of APRM in Kenya • Participating in Resource mobilization for APRM priority activities and strategic negotiations with partners • Preparing regular policy and executive briefs on APRM programs, projects and events for policy makers and stakeholders • Identifying relevant on-going opportunities at the APRM regional level to support relevant projects in the country • Engaging with the APRM Regional partners to strengthen their partnership with the Kenya Office
Academic and Professional Qualifications	Be in possession of a Masters degree in Economics / Law / Development Studies / Political Science / International Relations or equivalent qualification
Work Experience	Have at least 7 years' experience in a senior position in the Public Service or Private Sector dealing with Governance related issues;
Skills and Competence	<ul style="list-style-type: none"> • Proven experience in programme development and management • Excellent writing skills and good mastery of English • Good knowledge of governance policies with particular focus on Kenya's socio-economic and political governance <ul style="list-style-type: none"> ▪ Experience and knowledge of Monitoring and Evaluation ▪ Be proficient in Computer applications ▪ Possess leadership and managerial skills

	<ul style="list-style-type: none">▪ Be a strategic thinker▪ Be a team player▪ Have good interpersonal relations
Application Process and deadline	Candidates meeting the criteria are invited to submit application, detailed curriculum vitae and copies of testimonials to The Chief Executive Officer, NEPAD Kenya Secretariat, P. O. Box 46270, 00100, NAIROBI not later than 29 th November, 2013